

# HELICOPTER OPERATIONS SAFETY CHECKLIST PORT OF PORT HEDLAND



1. VESSEL DETAILS			
Vessel Name:			
Vessel Agent:		Helicopter Landing Hatch Number:	
<p>Marine Pilot Transfers for the Port of Port Hedland are normally undertaken by Helicopter. To assist the Port in determining your vessels' suitability for helicopter operations, the following checklist is to be completed and returned to your Agent as soon as possible (if declared in berth application form).</p>			
2. HELICOPTER ACCEPTANCE DETAILS			YES OR NO
Has your helicopter landing party received instructions in accordance with IMO/ICS - Guide to Helicopter/Ship Operations?			
Is the Helicopter landing hatch marked?			
If yes, what is the diameter (in metres) of your landing circle?			
Does the nominated landing hatch have sufficient structural strength to withstand the maximum static and dynamic load exerted by the helicopter (EC135 maximum take-off weight 2980kg)?			
Does your ship have a minimum clear area of 20.80m diameter across the deck to ensure sufficient landing clearance for the helicopter?			
Is your ship fitted with: Deck Cranes? Timber Stanchions?			
Will the helicopters <b>APPROACH PATH &amp; MANOEUVERING ZONE</b> be clear of all wires, derricks, cranes, aerials or other obstructions or loose objects when landing clearance is given?			
<b>Detail below any obstructions on deck:</b>			

**3. VESSEL PREPARATION**

**IMPORTANT:** Ships crew must be instructed NOT TO climb on to the helicopter landing hatch unless cleared to by the Helicopter Pilot.

**IMPORTANT:** Any helicopter transfer during the hours of darkness will require the vessel to turn on all upper deck lighting.

**IMPORTANT:** The following arrangements to be in place prior to helicopter arrival:

**Fire Party** - Fire Crew to be standing by with hoses and emergency safety equipment.

**Wind Sock** - Pennant or wind sock should be clearly visible by the helicopter pilot (to be illuminated during the hours of darkness).

**Rescue Boat** - Rescue boat is to be kept ready for immediate lowering during helicopter landing/take off.

**Safe access** - Safe means of access to be provided for the Marine Pilot and passengers from the helicopter landing hatch to the main deck.

..... <b>Full name of the Ships' Master</b>	..... <b>Date</b>
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This is an electronic form – Section 3, Masters name is sufficient, and signature is not mandatory. All correspondence received from the vessel with Master's name and / or Email address is accepted as authorised by the Master.  
Agents are requested to return the completed form to Pilbara Ports via KLEIN portal submission / upload no less than 24 hours prior to vessel arrival.