
**Minutes of meeting held at the Sealanes Facility,
Richardson Street, Port Hedland**
Thursday, 16 November 2017

ITEM 1 WELCOME AND INTRODUCTION OF MEMBERS

The Chair welcomed all present and declared the meeting open at 4.05pm. The Chair asked all those present to introduce themselves.

ITEM 2 RECORD OF ATTENDANCE/APOLOGIES

Present:

Chair:

Pilbara Ports Authority

John Finch (JF)

Committee Members:

Town of Port Hedland

Cr Louise Newbery (LN)

Port Hedland Chamber of Commerce

Arnold Carter (AC)

South Hedland Business Association (SHBA)

Gloria Jacob (GJ)

SHBA

Caine Otley (CO)

Port Hedland Seafarers Board

Roger Higgins (RH)

Port Hedland Seafarers Association

Chris Towsey (CT)

Care for Hedland

Jo Smith (JS)

Community Member

Dave McGowan (DM)

PPA Staff:

General Manager Engineering and Infrastructure

Charles Kretzmann (CK) (Guest)

Director Corporate and Government Affairs

Richard Barrett (RB)

Environment and Heritage Manager

Belinda Parker (BP)

Corporate and Government Affairs Specialist

Albina Skender (AS)

Project Manager, Planning

Su Chong (SC)

Guests:

Port Hedland Industries Council (PHIC)

John Verbeek (JV)

Town of Port Hedland

Telona Pitt (TP)

Apologies

Dave Pentz (Town of Port Hedland), Jan Ford (Port Hedland Ratepayers Association), Dean Henry (Proxy for Fonda Grapsas- Esplanade Hotel), Helena Wells (Community member), Gary Silcox (Community Member), Bill Dziombak (Community Member)

General Business:

ITEM 3 RATIFICATION OF PREVIOUS MEETING MINUTES

RH motioned previous meeting minutes as a true and accurate record; seconded by AC and ratified by GJ.

ITEM 4 ACTION ITEMS

No action items to note.

4.12pm: LN welcomed to the CCC meeting.

4.19pm: TP welcomed to CCC meeting.

ITEM 5 OPERATIONS UPDATE

GM Operations, John Finch

JF discussed the following topics:

- **Safety update** – Rolling LTIFR of 0.00 against a target of 1.7; More than two years since PPA has had injury to contractor, licensee or service provider; No significant marine incidents
- **Port statistics** – Year-to-date statistics above last year's target and slightly below forecast
- **Port Hedland livestock shipments** – First two livestock shipments since 2013; More than 2,000 head of cattle on first shipment (2 September) and 2,921 head of cattle on second shipment (15 October 2017) achieved safely and efficiently with no injury to staff or animals
- **Port of Ashburton** – First gas milestone on 31 October 2017 on-board Asia Venture; triggers handover of new port facilities from Chevron Australia to PPA
- **Cyclone season outlook 2017/18** – Average number of tropical cyclones off NW Coast this season; approx. 55% of an above average number of tropical cyclones; likelihood of two coastal impacts
- **2017 Workforce Plan** – 19 new positions have been identified including 16 in the Pilbara; includes a new marine cadetship program for Pilbara school leavers
- **Hydrographic Excellence Award** – PPA and contracted surveyors Precision Hydrographic Services were recognised for PPA's Tidal Model Project; award for outstanding contribution to the science of hydrography; award presentation in Perth on 15 February 2017
- **CCC Membership:** PPA will go out for CCC membership nominations in early 2018; attendance of previous meetings will be reviewed to ensure there is continued interest by members; PPA welcomes continuity of the committee with nominations for

one or two years. Performance and attendance of the meetings, right level of commitment. That's the process we are following as of January.

Questions

AC: Where have majority of livestock come from?

JF: The livestock have come from four local individual stations.

AC: There is a big increase from first and second livestock shipment.

JF: The Bison Express was a slightly larger ship, and we are confident that over time we will be able to facilitate moderate sized ships of the 160m mark, which can accommodate up to 5,000 head of cattle. The new infrastructure was pushing out 1,000 head of cattle per hour and the feedback we've received is that the infrastructure has been exceptional. We are working on modifications for a ramp to make it safer for the stevedores.

AC: Well done.

RB: PPA is at the LiveXChange conference in Perth, an event which attracts industry stakeholders, to promote exports out of Port Hedland.

JF: We have recently appointed Jon Giles as our Landside Operations and Livestock Export Manager. He is in Perth at the moment for the LiveXChange conference.

RH: What is the total time to load cattle and ship them out?

JF: It takes less than 18 hours and this includes loading fodder.

RH: Are there any plans to construct a holding yard near the port?

JF: Not at this stage, but Lumsden Point is a potential.

AC: Are there any opportunities for in-house promotion for the marine cadets?

JF: We've committed two years of support for the marine cadets, in which at that time they'll become a qualified mariner. Whether they want to work on tugs or VTS, the world is their oyster. It is a great future for local school leavers who want to get involved.

LN: How many positions for the marine cadetship?

JF: We'll be starting off with two and working with vocation agencies to improve the program each year, and hope to take more marine cadets in years to come. It won't be a short-term commitment – we're in it for the long haul. We want to invest in the right process for the right people who are academically prepared.

RH: Is the Hydrographic Excellence Award an Australian or global award?

JF: Australian.

RH: What about income streams?

JF: PPA has been recognised by Hydrographic Office, who is promoting the Tidal Model Project as the national and international standard. We've been ground breakers and to have the office recognise this achievement, it shows PPA's vision to be the world leader in marine operations.

ITEM 6 ENVIRONMENT AND HERITAGE UPDATE

- **Six Mile Clean Up** – Event took place on 4 October 2017 in support of 2017 WA Beach Clean Up event; successful day with 25 volunteers collecting 24 bags and about 300 kilos of scrap metal.

- **PPA Mangrove Mates School Program** – Commenced on 31 October 2017 and was delivered to 19 students from Newman Primary School, South Newman Primary and Jigalong Remote Community School visiting Port Hedland; Since 2012 Mangrove Mates has been delivered to 988 primary school aged students across the Pilbara.
- **2018-2023 Long Term Sea Dumping Application** – Maintenance Dredging is undertaken each year to remove built up sediments from the shipping channel and berth pockets to maintain navigable depths. PPA is currently preparing its long term sea dumping permit application for maintenance dredging from 2018-2023. PPA's sea dumping permit application requires approval by the Commonwealth Department of the Environment and Energy.
- **Licence Amendment – Eastern Operation** - PPA intends to lodge an application to amend its Eastern Operations environmental licence to include spodumene concentrate and to increase the total approved export volume by 610,000 tonnes per annum (tpa), from 560,000 tpa to 1.17 million tpa. Spodumene concentrate will not be stored onsite but will be brought onsite during ship-loading operations in lidded containers via road trains.

Questions

DM: Will you be using Qube to set this up?

BP: There has been no decision on who will be handling the containers.

AC: What is the ship size for exporting spodumene?

JF: It will be a smaller vessel - Handymax size.

BP: PPA's next step is to lodge the licence amendment application with the regulator for assessment.

JF: Spodumene is the base mineral that lithium is made of, and is part of the new trade diversification that the Pilbara is experiencing at the moment. We have three serious lithium exporters looking to market.

AC: What is the timeline on commencement of these shipments?

JF: Firstly we need to seek obtain approvals and build the infrastructure, so up to 12-18 months.

ITEM 7 COMMUNITY UPDATE

Director Corporate and Government Affairs, Richard Barrett

- **Community Support Initiative Outcomes** – PPA recently supported the Port Hedland Netball Association for ongoing development and training of local netball players and the South Hedland Cricket Club for the purchase of caps and sporting equipment.
- **New Community Relations Advisor role** – New person to commence in the early new year and will be the main point of contact for CCC meetings.
- **Annual Stakeholder Survey** – PPA will commence rolling out the survey in early 2018 and CCC members may or may not be contacted to participate. It's an anonymous survey and PPA encourages members to proactively have their say in the survey.

Questions:

LN: What will be the total number of staff with the new positions?

JF: 240

LN: Is there still one FIFO position?

JF: We don't have a formal FIFO model, however our dredging manager is the one exception who resides in New Zealand.

RH: What is the budget for the community sponsorship?

RB: Last financial year, PPA committed \$295,000 towards sponsorship across our three sites, and we have worked proactively with local councils on items they would like for us to sponsor as approved by our Executive. The program is open all throughout the year and we have no set rule on how the sponsorship is delivered across the three sites. We are yet to knock back an application due to funds. You can find more information on the sponsorship criteria as well as the application form from our website.

Questions

ITEM 8 PROJECTS / SPECIAL ISSUES

General Manager Operations, John Finch

- **Integrated Marine Operations Centre (IMOC)** – Pindan is continuing main construction works, and VTS contractor Australian Maritime Systems is finalising detailed design of the VTS system; (Time-lapse footage of first few months of construction played to CCC members)
- **Channel Marker Replacement Program** – Two separate contracts awarded for 35 offshore and three land-based channel markers. Construction for offshore channel markers due to begin in early 2018; Works for three land-based channel markers due to begin in December 2017.
- **Channel Risk Optimisation Project (CROP)** – Dredging underway for CROP and annual maintenance dredging campaign conducted by the Charles Darwin; expected to be in port for 8 – 10 weeks; Tender for Stage 2 of project (depending on completion of Stage 1) will go out to market in February.

DM: Is Stage 2 widening of the channel?

JF: Stage 2 is bringing the cutter sector dredge into port. Depending on the efficiency of the amount of spoil we can get from Stage 1, it will reduce the cost of Stage 2 significantly. There is a high level of oversight with environmental monitoring. There are a number of locations within the port that are environmental sensitive so the dredge itself has a 'tickler chain' on the dredge head to gently remove turtles out of the way.

BP: There are rigorous approval conditions that PPA need to adhere to, so there are a number of environmental monitoring programs and operational controls in place. On PPA's side, we conduct regular internal environmental audits.

5.05pm: AC leaves the meeting.

5.13pm: GJ and CO leave the meeting.

ITEM 9 SPECIAL PRESENTATION: PORT HEDLAND MASTER PLAN

Project Manager, Planning Su Chong

- **Port Hedland Master Plan 2030** – Overview of the plan with a focus on inner harbour development; Lumsden Point development; South West Creek development;

identification and protection of future transport corridors; and port expansion to the West.

Questions

DM: What does the red indicate?

SC: Those are our port boundaries.

JF: It's the high water mark.

LN: What will the land be used for?

SC: Port land expansion to the west has been earmarked as land for stockyards etc. to support PPA's multi-user outer harbour project. In 2011, we did some work on a proposed multi-user outer harbour project.

RH: What are the provisions for an offshore pipeline for onshore processing?

SC: We haven't got a company earmarked for it. We are looking offshore to onshore corridor options, at a high level, to ensure there is an appropriate corridor delineated through port waters to the heavy industrial estate to facilitate offshore gas field developments.

RH: Are there significant native title issues?

SC: We need to investigate and drill down into those details if and when we have proponents coming online. PPA has a Heritage Specialist who will be able to advise on these matters. The Port of Port Hedland Port Master Plan will be published next year and be available on our website.

ITEM 10 OTHER BUSINESS

RH: What is PPA's position on the sale of the Utah Facility? What advice did PPA give the government?

JF: We have given neutral informed advice. The previous government had a view and the current government has a different view. I don't believe there has been a formal announcement on the sale of Utah but it's looking less likely now.

RB: The CEO and CFO met with the Minister's office recently and the sale is increasingly unlikely to go ahead. It's not for us for to make a decision.

RH: I question why you would want to sell a profitable facility – it's not good for the local community.

JF: I'd like to reintroduce John Verbeek from the Port Hedland Industries Council (PHIC) who will talk about his new role and purpose.

JV: I am based in Port Hedland, and will be working with the community, State Government and local businesses and be the first point of contact for PHIC. Recently, PHIC published an economic study into the Port of Port Hedland which is available from PHIC's website. Former Chief Economist, now Executive Director of Acil Allen, John Nicolaou is coming to Port Hedland to provide a good presentation on Port Hedland's industry and the significant economic benefits it brings to the area. I look forward to working with you.

JF: We had query from Jan Ford via email in regards to a Pilbara University Centre. Jan is an apology for today and there is no proxy, unless someone here is aware of Jan's matter that she wants to raise.

RH: I understand there's the potential for expansion of marine-based employment opportunities through a range of maritime-educational facilities. That's the only knowledge I have about it.

JF: There are revalidation courses that we have to undertake as seafarers, and are quite technical and include training in electronic charts and firefighting. In the maritime industry, it is up to individuals to keep certificates up to date. These certifications are obtained through approved facilities, ratified by AMSA. We are a big port and maybe it's not that simple to implement these courses. I did give Roger some insight and can provide Jan an update in future.

JF: We've been sent another email by a non-member on dust associated costs. We have provided PPA's position, including information on dust monitoring and our control measures. We are not the regulator. Under the Terms of Reference, only members can bring up matters to raise in then meeting. If the Esplanade Hotel is here and want to bring it up as other business, they need to be here. We have printed out copies of the CCC's Terms of Reference as part of a pack today, please familiarise with these. The Terms of Reference were ratified in 2015 and these will be up for review. As part of the review, we welcome members to continue. Are there any other business matters to bring up around the table?

DM: The Spoilbank has experienced erosion, and dredging material, such as pipes have been found along the shore creating hazards. Does PPA have any ideas of moving it?

JF: We are aware of most recent report and investigated to see if those sections of pipe were recoverable. It's something we are aware of and we are monitoring and keep a watch over those areas.

DM: It's right on the beach.

JF: There are legacy issues surrounding this matter. We didn't have the same environmental controls like they did have in those days. If it becomes a hazard to public we will investigate further.

5.32pm: TP leaves the meeting.

JS: With nesting of turtles along Cemetery beach, you are welcome to attend. Remember to keep your lights off, don't drive on the beach and keep your dogs on the leash.

ITEM 10 ACTION ITEMS

Action No.	Action	Who
1	Nil	

Date of next meeting: TBC March 2018

Close of meeting: 5:34pm